



Summerfield Academy
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PROGRAM

Summerfield Academy is child-centered and based on the belief that play is the best way for children to learn. Our approach is individualized to meet each child's needs and interests. Each classroom is organized with centers for creative art, literature, science and math, dramatic play, and cognitive and small motor development. The environment is planned to stimulate imagination and creativity, socialization, and exploration and discovery.

HOURS OF OPERATION

Summerfield Academy provides full-time care for children six weeks old through ten years old. Full Time hours are Monday through Friday, 6:30 a.m. to 6:30 p.m.

Before and after school care is provided for children five years old through twelve years who attend Roth, Kreinhop, Zwink, Fox, Northampton or Mueller Elementary Schools. Before School care is between 6:30-7:40 a.m. and after school care is between 3:00-6:30 p.m. On days that the elementary schools are closed the children may come to Summerfield all day for an additional charge.

TUITION

Summerfield Academy requires that all payments are processed through automatic processing through the Brightwheel App. At the time of registration, a "Tuition and Billing Authorization Form" will be given to the parent/and or guardian responsible for payments. Parents/and or guardians may choose to make payments weekly, bi-weekly or monthly as specified in their paperwork and all payments are due on Tuesday. A \$10 late fee will be charged for all late payments on Wednesday morning. Summerfield will charge a \$35.00 service fee for all payments that do not process due to insufficient funds. If tuition is not paid after two weeks, you will be asked to withdraw your child unless special arrangements are made with a director. Tuition is due whether your child attends all or none of the days of the week enrolled. Holidays are counted as days present with no reduction in tuition, unless a half-price credit has been requested and approved.

Weekly tuition rates are as follows:

Infants (6 weeks to 18 months)	\$325.00
Under Two Years	\$305.00
Under Three Years	\$295.00
Over Three Years	\$285.00
Before School	\$70.00
After School	\$100.00
Before and After School	\$135.00

Because our program and licensing regulations require us to engage staff based on the number of children enrolled, tuition cannot be refunded for days your child is absent.

DISCOUNTS

Sibling Discount for two children: \$20 per week
Sibling Discount for three or more children: \$30 per week
Service Discount: \$30 per week

SCHOOLERS

Before and after school care is provided for children five years old through twelve years who attend Roth, Kreinhop, Zwink, Fox, Northampton or Mueller Elementary Schools. The prices above below breakfast, snack, supplies and transportation

Weekly tuition hours and rates for the before and after school program are as follows:

Before School	After School	Before and After School
6:30 a.m. – 7:40 a.m.	3:30 p.m. - 6:30 p.m.	6:30 a.m. – 7:40 a.m.
\$70 per week	\$100 per week	3:30 p.m. - 6:30 p.m.
		\$135 per week

REGISTRATION, SUPPLY & FIELDTRIP FEE

A one-time registration fee of \$200.00 is due at the time of enrollment. Each August and January a supply fee of \$200 is due. Children that enroll during the school year will receive a prorated supply fee. Please note that registration and supply fees are non-refundable.

REST MAT

All children are required to purchase a special rest mat from the director at the time of enrollment. These rest mats meet school storage and state regulations and are available for \$40.00.

VACATION AND SICK TIME

Two weeks of vacation and two weeks of sick time will be allowed at one-half the weekly tuition rate per week taken if the child is not at school for the entire week. Vacation/sick time accrues from the beginning of each school year. It does not accumulate and cannot be carried over to the next year. Full payment is expected at all other times.

EARLY WITHDRAWAL

To provide the best in care for your child, a two-week written notice is required to withdraw your child from Summerfield. If a two-week notice is not given, you will be billed for the tuition for the two weeks.

HOLIDAYS

Summerfield Academy will be closed on New Year's Day, Good Friday, Memorial Day, Fourth of July, Labor Day, Thanksgiving Thursday and Friday, two days for Christmas. We will also close at 4:30 p.m. the day before Thanksgiving, Christmas Eve and on New Year's Eve (depending on the calendar year). Tuition is not reduced for these holidays.

MEALTIME AND SNACKS

Summerfield Academy will provide breakfast in the mornings from 6:30-8:30. Hot, well- balanced lunches and nutritious morning and afternoon snacks are provided daily. A monthly menu will be sent home, posted on our website and on the Brightwheel App and is also hung on the front bulletin board.